

Summer Social 2020

Terms

No guarantee as to availability:

Capacity for this event is limited by the House of Commons; tickets will be sold on a first come, first served basis with a maximum of 5 tickets per member organisation. Completion of the ticket request form does not constitute a confirmed booking. Tickets are only confirmed on receipt of payment of the EOA invoice raised.

Payment Terms:

On receipt of invoice, payment is required by bank transfer within 14 days to secure the ticket(s). If payment is received after this date the ticket(s) requested may be cancelled and funds returned. For ticket requests made on or after 7th May 2020 payment is required immediately on receipt of invoice to secure the ticket(s).

Cancellation by you:

A full refund will be given on cancellation of any tickets were the request is received before 7th May 2020. For any tickets cancelled on or after 7th May 2020 no refund will be given. Cancellations must be made in writing to: events@employeeownership.co.uk

Transferring a Ticket to another Guest:

The names of guests due to attend should be noted on the ticket request form. Due to security arrangements at the venue, changes to guests attending can be made up to 7th May 2020 only. Changes requested after this date cannot be guaranteed.

Please note, all changes, including cancellations will only take effect once confirmation is received in writing by both parties.

Cancellation by us:

We reserve the right, at our discretion, to cancel the event. In event of cancellation the EOA will refund 100% of the ticket cost(s). We shall have no further liability to you whatsoever.

Contact us:

For help or information please contact the EOA on events@employeeownership.co.uk

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Privacy

Data sharing:

The EOA will use the information provided in the booking request form to facilitate attendance at the EOA Summer Social event. The name of guests will be shared with the House of Commons to allow entry.

How long data is held for:

Guest information provided will be added to the EOA system in order to ensure individuals receive information relating to their organisation's membership of the EOA. The EOA Privacy Notice can be found [here](#).

For guests requesting that their data is held for the sole purpose of attending the EOA Summer Social, the EOA holds the information supplied for a period of 6 months following the event date.